

Arkansas REALTORS® Association

11224 Executive Center Drive Little Rock, AR 72211

2023 ARA COMMITTEE VOLUNTEER REQUEST FORM

(If you have an unexpired term from a previous appointment, you need not include that committee.)

2023 ARA President Paulette Richie is inviting all interested members to volunteer for appointments to committees, all of which are a vital part of the ARA structure. The work of these committees contributes to the success of REALTORS® across the state. Please return this form by e-mail to the address provided stating your interest(s). Selection will begin mid-October. **Please send your request in by September 30, 2022.**

Choose (Please indicate your first, second and third choices by marking each with a #1, #2 and #3)

___ **Legislative Committee:** (3 Year Term- Consists of full committee and several task forces). Should have a strong interest in the national, state and local political process and strongly believe in the right of free enterprise. Meets more than four times during a legislative year. Frequent conference calls during session. Responsible for writing Statement of Policy for our Association.

___ **Professional Development Committee:** (3 Year Term- Consists of full committee and three task forces) **Required: any NAR designation.** Should have experience on the local board education committee in the past. Meets three times a year with the task forces meeting two or more times annually. Each Committee Member is requested to serve as a monitor for one educational class per calendar year.

___ **Risk Reduction Committee:** (3 Year Term- Full Committee plus task forces as needed) All issues dealing with reducing risk for our members and their customers/clients including development of timely real estate forms. Meets at least three times a year with task forces meeting at least two additional meetings. Interest in law and procedures of business very helpful.

___ **Public Relations Committee:** (3 Year Term- Full Committee with at least three task forces at the discretion of the Chair.) Concerns itself with both internal relations and public relations. Works on Special Olympics, Awards for Excellence and many other projects. Meets three times a year with task forces meeting additionally, sometimes in very small groups to work on specialized areas.

___ **Diversity Committee:** (3 Year Term- Full Committee with some small pods being appointed during the year.) Fair Housing education is primary concern of this committee. Works internally with membership to train and with government agencies to comply with the laws. Meets three times a year with pods working on additional seminar days.

___ **Professional Standards and Grievance Committee:** (3 Year Term) Meets three times a year plus members are required (once each year) to attend a full day training seminar in January of each year. Strong understanding of the Code of Ethics is required. Each member may be asked to serve on a Hearing Panel/Grievance Panel one to three times a year.

___ **Convention Committee:** (1 Year Term- Full Committee with multiple job duties assigned to groups of members). Meets several times from March through the convention. Assures the success of the Annual Convention with special interest in recruiting event sponsors, door prizes and exhibitors.

___ **Communications Committee:** (3 year Term) Directs policy to staff on procedures to distribute information to members and through the media. Has editorial oversight for The ARKANSAS REALTOR and other publicly-disseminated material.

___ **Governing Documents Committee:** (3 year Term) Studies the Bylaws and Policy Manual in order to have the ability to recognize quickly a possible conflict or discrepancy.

___ **Safety Committee:** (3 year Term) Develops, complies, and consolidates Safety Best Practices to communicate and deliver resources to members on Realtor safety.

Name _____ Local Board _____

REALTOR® Firm _____

Preferred Mail Address _____ City _____, State _____ Zip _____

E-mail Address _____ NRDS # (required) _____

OFFICE phone# (xxx-xxx-xxxx) _____ CELL phone# (xxx-xxx-xxxx) _____

Today's Date _____

E-mail your completed application to: questions@arkansasrealtors.com or for any questions you may have.

Please send your request in by September 30, 2022