

DISTINGUISHED SERVICE AWARD (DSA) 2020

Qualifying Criteria for Nomination -- Distinguished Service Award

The Committee will not consider nominations that do not meet the Criteria.

The following basic criteria will apply to members who are nominated for the Distinguished Service Award:

1. Have attained the age of 60 or have at least 25 years service in the Arkansas REALTORS® Association including leadership positions in the Member Board and the State Association.
2. **Candidates must HAVE CONTRIBUTED outstanding service of the Association – local and state.** Especially important will be activities at the state and/or local board in any and all areas of services to the members.
3. Have been recognized as a local or regional leader whose performance of service and involvement in political and/or community activities is extraordinary.
4. At the time of the Award, has not served as President of the Arkansas REALTORS® Association nor has been selected as the state REALTOR® of the Year, and currently is an active member of this Association.

Please Note: The Distinguished Service award will not be awarded posthumously.

The Distinguished Service Award (DSA) Committee will be made up of six members, all being past presidents of ARA. Each member will serve a three-year term and the Committee will be an official committee of ARA according to the bylaws. The Immediate Past President shall automatically be appointed to a 3-year term and serve as chairman for his/her year as Past President. The President shall nominate one additional member with a three-year term.

A reminder that a photograph of the candidate will be required if selected.

Nomination forms must be postmarked by August 15th of the current year to be received at ARA no later than August 20th of the current year. It is the responsibility of the Board to insure receipt of the Nomination form. ARA cannot be responsible for lost or misdirected forms.

An individual may be nominated more than once; however, a new form must be re-submitted each year a person is nominated. Information will not be carried over from one year to the next. Signatures of both the local Board/Association President and the State Association President are mandatory prior to the form being submitted to the committee.

The DSA Selection Committee feels that "honor seeks the candidate; not the reverse." Therefore, politicking and campaigning are strongly discouraged.

SELECTION GUIDELINES - DISTINGUISHED SERVICE AWARD

- State Association and/or Member Boards may nominate candidates for the Distinguished Service Award. There can be more than one nominee per board/state; however, the Committee strongly encourages the local board to nominate only one person for the Distinguished Service Award.
- The Selection Committee will review all nomination forms that are submitted to it for consideration.
- The Selection Committee does *not* solicit or encourage use of supportive documents and materials (letters of recommendation, newspaper articles, news releases, etc.) with the candidate nomination form. All such materials will be discarded and not included with the nomination forms reviewed by the Selection Committee.
- Only nominations submitted on the official nomination form will be considered. Nominations that do not follow this exact format will be discarded.
- A current photograph of the candidate will be required if selected.
- The President of the local Board and the President of the State Association must sign all nominations.
- The Committee shall select no more than two recipients each year. The Committee may at its option select none or one, but not more than two annually.
- Nominations are not carried over from year to year. Nominees by the Boards from the previous year will *not* be automatically reconsidered. A new nomination form must be submitted for consideration each year.
- Notwithstanding the foregoing, the DSA Selection Committee may, at its option, select up to two nominations to be carried over to the next year for consideration in its deliberations. These nominations must have been the 3rd and 4th ranking of the Committee in its deliberations.
- All DSA nomination forms submitted for consideration are kept strictly confidential. All materials submitted become the property of ARA and will not be returned. After the DSA Selection Committee determines the recipients, all materials are destroyed.
- The recipients will be honored with a plaque presentation at the Annual Past President's Luncheon at the Annual Convention each year.

All nomination forms must be postmarked by August 15th of the current year, to be received at ARA by August 20th of the current year. It is the responsibility of the Board to insure receipt of the Nomination forms. ARA is not responsible for lost or misdirected forms.

There is no charge or application fee for nominating a DSA Candidate.

Mail completed Nomination form or direct questions to:

DSA Selection Committee

Arkansas REALTORS® Association

11224 Executive Center Drive, Little Rock, AR 72211

Phone: (501) 225-2020 or (888) 333-2206 FAX: (501) 225-7131

email: [juli@arkansasrealtors.com]

ARKANSAS REALTORS® ASSOCIATION DISTINGUISHED SERVICE AWARD - NOMINATION FORM

PERSONAL AND CONFIDENTIAL

**Arkansas REALTORS® Association
DISTINGUISHED SERVICE AWARD
CANDIDATE NOMINATION**

Nominee must comply with all criteria -- please note the requirement that the Nominee must continue to participate and be involved in activities at all levels of the Association. All information must be completed on the form and resumes may be attached in addition to the completed nomination form. Only nominations submitted on this form will be considered. Any other attachments will be discarded.

Date of Birth: _____

Nominee Name: _____

Address: _____

Telephone: _____

Nominated By: _____

Association/Board Name: _____

Address: _____

Telephone: _____ Date Submitted: _____

In which Local Board does the Nominee hold membership? _____

How long has the nominee been an active member? _____

Is the nominee still an active, participating member (please circle)

LOCAL BOARD/ASSOCIATION yes no STATE ASSOCIATION yes no

The candidate has been a continuous member of the Arkansas REALTORS® Association for _____ years.

Signatures:

Local Board/Association President _____

State Association President _____

Please return to: **DSA Selection Committee -- Attn: Arkansas REALTORS® Association,
11224 Executive Center Drive, Little Rock, AR 72211.
FAX: (501) 225-7131 email: [questions@arkansasrealtors.com]**